

AGENDA

For the meeting of Council to be held on Wednesday 25 April 2018 at 5pm in the Large Board Room

FORMAL BUSINESS

1. **MINUTES**
To confirm the minutes of the meeting held on 21 February 2018 (M18/06-M18/86) attached
2. **MATTERS ARISING FROM THE MINUTES**
To consider any matters arising, not covered elsewhere on the agenda.
3. **REGISTER OF INTEREST**
To invite members to indicate if they have a conflict of interest, not previously declared, with an item on this agenda.
4. **UNSTARRING OF ITEMS**
To note the un-starring of any part B items. Members wishing to unstarr items must notify the College Secretary's Office by **10am on Monday 23 April 2018**.

PART A: MAJOR ITEMS OF BUSINESS

5. **SPECIAL RESOLUTION**
To consider a special resolution on the Statutes CL/18/26
6. **PRINCIPAL'S REPORT**
 - 6.1 To receive a report from the Principal CL/18/27
 - 6.2 To receive an update on the Gender Pay Gap CL/18/28
7. **STUDENT CONDUCT REGULATIONS**
To consider the role of Council in the disciplinary process CL/18/29
8. **THE OFFICE FOR STUDENTS**
To receive the registration documents for the Office for Students CL/18/30
9. **AUDIT**
To receive an oral report on the outcome from the internal audit tender process

PART B: ITEMS FOR REPORT AND FORMAL APPROVAL

- 10.* **ANNOUNCEMENTS**
None
- 11.* **REPORT OF DECISIONS TAKEN BY THE CHAIRMAN**
None
- 12.* **REPORT OF DECISIONS TAKEN BY CIRCULATION**
- 13.* **PREVENT DUTY**
To note the outcome of Prevent Duty annual reporting CL/18/31
- 14.* **POLICIES**

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- To receive the revised Student Complaints Policy CL/18/32
15. * **ESTATES PROJECTS**
To receive an update on estates projects CL/18/33
16. * **TO RECEIVE THE FOLLOWING MINUTES** CL/18/34
Health & Safety Assurance Committee 2 October 2017
Equality & Diversity Committee 19 October 2017
Council Executive Committee 30 January 2018
Audit & Compliance Committee 5 February 2018
Finance Committee 8 February 2018
Capital Projects Assurance Committee 8 February 2018
Health & Safety Assurance Committee 7 March 2018 (minutes not yet available)
Finance Committee 22 March 2018 (minutes not yet available)
Council Executive Committee 25 April 2018 (minutes not yet available)
Remuneration Committee 25 April 2018 (minutes not yet available)
17. **TO NOTE THE FOLLOWING COMMITTEES HAVE NOT MET SINCE THE LAST MEETING OF COUNCIL**
Council Academic Quality Assurance Committee
Capital Projects Assurance Committee
Audit & Compliance Committee
Equality & Diversity Committee 27 March 2018 (meeting being rescheduled)
18. * **SEALING OF DOCUMENTS**
5 March 2018: Deed of Warranty relating to the new Electronic Engineering Building at Royal Holloway's Campus, Egham, Surrey. Between RHBNC and Piggott and Whitfield Ltd.
8 March 2018: Intermediate Building Contract with Contractor's design in relation to refurbishment and conversion of Founder's Library x2
15 March 2018: Rusham Car Park works 2018, JCT Contract x2
19. **OTHER BUSINESS**
20. **DATE OF THE NEXT MEETING**
Wednesday 6 June 2018 Special Resolution meeting midday followed by a buffet lunch.
Wednesday 4 July 2018 2-3pm Briefing from Professor Binna Kandola "Unconscious Bias" followed by a tour of the Science Building. Council meeting at 5pm.

Wednesday 4 July 2-3pm in the Moore Annex Lecture Theatre (MX034)

With the help of Vice Chair of Council, Ann Ewing, we have been extremely fortunate to engage Professor Binna Kandola to provide a briefing to Council members and Senior College staff about Unconscious Bias.

This is expected to be a very lively and interesting briefing – more about Binna Kandola's expertise below:
Diversity, assessment and development specialist Professor Binna Kandola is a Business Psychologist, Senior Partner and co-founder of Pearn Kandola, where in the last thirty years, he has worked on a wide variety of projects for public and private sector clients both in the UK and overseas.

As well as leading the practice, Binna is particularly interested in the study of gender bias and unconscious bias in organisations. He is the author of two new and critically acclaimed books on these subjects - 'The Invention of Difference: The story of gender bias at work' and 'The Value of Difference: Eliminating bias in organisations', and the co-author of several other management books, one of which 'Managing the Mosaic' won a Special Commendation at the 1994 Management Book of the Year Awards. A regular contributor to the HR and business press he is a sought after and highly regarded conference speaker.