

Academic Board

Wednesday 3 June 2020

2pm

Microsoft Teams Meeting



Members are reminded that the items of business under *Items for formal approval* and *Items for report* are starred. This means that those items will be taken as read, and approved or noted as appropriate, without discussion, unless any are unstarred by members contacting the Secretary (AcademicBoard@rhul.ac.uk) by 5pm on Monday 1 June 2020.

Those papers not attached will be circulated shortly. Late papers circulated after the deadline for unstarred will be unstarred.

Agenda

Procedural

1. **Welcome and Apologies**
2. **Minutes of the previous meeting**

To approve the minutes from the meeting held on Wednesday 11 December 2019 (M. 165- 204)	PJL	<i>Attached</i>
To receive the update circulated to Academic Board members with regards to the March 2020 meeting, which was affected by COVID-19		<i>Attached</i>
3. **Matters arising**

To note actions arising from the last meeting	PJL	
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4. **Actions taken by the Chair**

To note that the Chair has taken the following actions since the last meeting

 - 4.1 Approved an amendment to the Academic Board Standing Orders to enable committees of Academic Board to meet virtually.

	PJL	
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 - 4.2 Approved in principle the appointment of an institutional Principal External Examiner. This appointment will be with effect from the 2019-20 academic year and until the end of the 2020-21 academic year in the first instance.

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5. **Academic Board membership**

To discuss a proposal for the membership of Academic Board in 2020-21	RH/ PJL	AB/20/26
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6. **Unstarring of items**

To note the unstarring of any *Items for formal approval* and *Items for report*

Formal Reports

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| 7. | Reports from the Senior Management Team
To receive reports from members of the Senior Management Team summarising key business undertaken in their areas. | KB | AB/20/27 |
| 8. | Report from the Students' Union President
To receive a report from the Students' Union President. | JO'N | AB/20/28 |
| 9. | Report from the Council
To receive the confirmed minutes of the Council meetings held on 22 November 2019 and 8 January 2020 and the unconfirmed minutes of the Council meeting held on 20 February 2020 | SA/
ES/RF | AB/20/29 |

Strategy Discussion

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| 10. | College Strategy
There will be no College Strategy discussion at this meeting. The Senior Vice Principal (Academic Strategy, Partnerships and Resources) has provided an update in paper AB/20/27. |
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Major Business

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| 11. | Coronavirus (COVID-19); College response in relation to the 2019-20 academic year | | |
| 11.1 | To receive an oral report from the Principal on the national context for Higher Education in light of Coronavirus (COVID-19) | PJL | |
| 11.2 | To note a summary of the guidance published by the Office for Students regarding quality and standards during the coronavirus (COVID-19) pandemic, and to receive a verbal update from Senior Management Team on action taken by the College in response to the challenges to teaching and assessment presented by Coronavirus (COVID-19) | PJL/
KN/
JK/ DG | AB/20/30 |
| 11.3 | To approve the Emergency Academic Regulations, drafted in response to COVID-19) | DG | AB/20/30a |
| 11.4 | To receive an update on Student Wellbeing | RH | |
| 11.5 | To receive a Research Recovery and Growth Plan | KN | AB20/31 |
| 12. | Coronavirus (COVID-19); Flexible Offer and Planning for the Academic Year 2020-21 | | |
| | • To discuss moving to Flexible Education 2020 (including reorganisation of teaching, infrastructure, flexible technology) | KB/MJ | AB/20/32a |
| | • To receive the 2020-21 Committee Reform Proposal | KN | AB/20/32b |
| | • To receive an interim report on the College's Education Enhancement Plan 2020-21 | JK | AB/20/32c |
| | • To receive an oral report on the Student Experience 2020-21 | KN | |

13.	Student numbers for 2020-21 entry		
	To receive a report on student numbers for 2020-21 entry	DA	AB/20/33
14.	Research Excellence Framework		
	To receive an update on REF progress	KN	AB/20/34
15.	Quality and Standards Report		
	To receive the College's Annual Quality and Standards Report	DG	AB/20/35
16.	Regulations changes for 2020-21		
	To approve changes to the Research Degree Regulations for 2020-21	RD	AB/20/36
	To approve changes to other academic regulations for 2020-21	DG	AB/20/37
17.	Degree Outcomes Statement		
	To receive the draft Degree Outcomes Statement	DG	AB/20/38
18.	Annual Report on Appeals and Complaints		
	To receive the annual report on appeals and complaints	RH	AB/20/39
19.	Governance		
	To discuss proposed amendments to the membership of Council	DA	AB/20/39a
20.	Honorary Awards		
	To receive the nominations for Honorary Awards	PJL	AB/20/40

Items for formal approval

*	21.	Entry requirements for 2021-22		
		To receive the entry requirements for 2021-22	DA	AB/20/41
	22.	Student Protection Plan		
		To approve the Student Protection Plan	RH	AB/20/42
*	23.	Student Maternity Policy		
		To approve the Policy on Support for Pregnant Students and Students with Very Young Children	RH	AB/20/43

Items for report

*	24.	Annual Reviews		
*	24.1	To receive the composite reports of the review of undergraduate provision in 2018-19 from the School Education Committees	DG	AB/20/44
*	24.2	To receive the composite reports of the review of postgraduate taught provision in 2018-19 in the Schools of Business and Management, Humanities and Law and Social Sciences from the School Education Committees	DG	AB/20/45
*	24.3	To receive the composite reports of the review of postgraduate research provision in 2018-19 from the Research Degree Programmes Committee	RD/KN	AB/20/46

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| * | 25. | Periodic Departmental Review | To receive the updated PDR action plan from the Department of English | DG | AB/20/47 |
| * | 26. | Academic Board Executive | To receive the minutes of the meetings of the Academic Board Executive held on 10 February 2020 and 4 May 2020 | PJL | AB/20/48 |
| * | 27. | Academic Portfolio and Partnerships Committee | To receive the minutes of the meetings of the Academic Portfolio and Partnerships Committee held on 11 December 2019 and 21 January 2020 | KB | AB/20/49 |
| * | 28. | Quality Assurance and Standards Committee | To receive the minutes of the Quality Assurance and Standards Committee held on 13 November 2019 and 13 February 2020 | DG | AB/20/50 |
| * | 29. | Research and Knowledge Exchange Committee | To receive the minutes of the meeting of the Research and Knowledge Exchange Committee held on 10 October 2019 and 4 December 2019 | KN | AB/20/51 |

Other Matters

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| 30. | Date of next meeting | Wednesday 21 October 2020 at 2pm, venue tbc. | PJL |
| | | These are the dates of the other meetings in 2020-21: 9 December 2020, 17 March 2021 and 2 June 2021 | |